

JOHN EATON ELEMENTARY SCHOOL

Washington, DC

Local School Restructuring Team (LSRT)

Monthly Meeting

Tuesday, June 5, 2007

Minutes

Members in Attendance: Jocelyn Drakeford, Lucy Mallan, Laura Broach, Alex Wilson, Carolyn Barnhart, Diane Magruder, Noah Steinberg, Emily Blakeslee, Paul Basken, Karen McAdoo

Guest: Carla Hillery

I. Welcome and Good News

- Mr. Washington was married on Memorial Day weekend. Fifth Grade class will host a party for Mr. Washington with his current and former students next week.
- Congratulations to Emily Blakeslee for her upcoming July wedding.
- Family Literacy Night for parents of students in grade 3, 4, 5 will be on Thursday, June 6. Mrs. Fotheringill and Ms. Broach will present information about helping children with comprehension through read-alouds.
- Sixth Grade Graduation is Friday (6/7) at 6 P.M.
- Pre-K Promotion will be Tuesday (6/12) morning.
- Sports Awards Ceremony will be held Tuesday (6/12) at 3:15; it is organized by Ms. Magruder.
- Kindergarten Promotion will be Wednesday (6/13).
- HSA is hosting a Teacher Appreciation Luncheon on the last day of school (6/14).
- Auction Co-Chairs are finalizing the financial details. The final total revenue is about \$75,000.
- Principal Drakeford is coordinating computer donations and after-school computer classes from a local technology company.
- Principal Drakeford received a full-tuition scholarship to Harvard's Principals' Institute from July 3 – 11.
- Principal Drakeford will be visiting China on a DCPS-sponsored trip on June 24 – July 2.
- Eaton facilities will be well-utilized this summer. These programs will be held at Eaton: Summer School, After-school for All, Cheerleading Camp, Kinder-Bridges program, and Chinese classes taught by Miss Rhonda.

II. Meeting AYP

- Eaton is one of 29 “high-performing” schools meeting AYP and will receive incentive money (\$40,300). With these funds, Eaton will
 - continue the technology effort started by the HSA years ago (replacing computers in lab, purchase new printers)
 - schedule Responsive Classroom professional development in August (two days: one for new faculty, one for previously-trained staff)
 - purchase Scholastic Reading Inventory to use as diagnostic assessment at the beginning of the year

III. Updates

A. Enrollment Projection and Strategy and Staffing

- We have begun interviewing candidates, some of whom were excellent, for the two fifth-grade teaching positions.
- There will be three fifth-grade teachers.
- There will be some in-house shifting of classroom assignments, based on teacher requests; this will result in benefit to Eaton.
- There should be an announcement about staffing configuration out by end of year.

B. Strategic Planning Process

- Pedro Aviles has not been paid yet by DCPS for services rendered. It was due May 2006. The purchase order request was not accepted prior to the close of the fiscal year for last year. The amount seems to be frozen in Eaton's budget, but the hold-up is now with DC Government and requires many steps to overcome.
- ACTION: LSRT strongly encourages DCPS to expedite his payment.
- ACTION: Principal Drakeford will continue to make phone calls to keep this matter moving.
- ACTION: Alex Wilson will put Eaton's Mission and Vision Statement on a Banner to display near the entrance of the school.

C. Enrollment Projections and Strategies

- Projected enrollment is for 411 for next year (right now we're at 406). Will have 18 core teachers next year.
- Response from current family surveys was favorable: most are staying. Only about 4 –5 requests for transfers for students in the upper grades.
- We still have a long waiting list; have many calls each day; will finalize it probably in July.
- Example: We already have 2 full pre-K for fall and we have 40 on the waitlist.

D. Early Childhood Special Ed Program

- We could possibly conduct a climate survey of faculty next year
- We might consider what professional development would be useful – for special education training in general, and for such a program specifically.

E. Curriculum and Collaboration

- Faculty have been working collaboratively with their grade-level teams all year
- Faculty will be working on collaborating vertically to share information about rising students as the school year closes.

III. Election of LSRT SY 2007 – 2008 and Transition

- We have received a number of nomination statements;
- Elections will be held on Friday, June 8.
- ACTION: Plan a get-together for old and new LSRT teams at Cactus Cantina on Monday, June 18, at 6:30 p.m.

Minutes submitted by
 Laura Broach
 Secretary
 June 6, 2007